



# Private Tutoring

## Student Information Sheet

Student Name:

Student Telephone Number:

Student E-mail Address:

Student Profession:

Date Tutoring Requested:

NESE Session:

Total Number of Hours Requested:

Number of Weeks Requested:

Specific Times Requested:

## Areas of Interest:

Please check all that apply:

Grammar	Idioms	Reading
Writing	Speaking	Listening Comprehension
Business Communication	Business Writing	Presentations
Pronunciation/Accent Reduction	TOEFL Preparation	
Other		

NESE Levels (if applicable):

TOEFL Score (if applicable):

Cambridge First Certificate/Proficiency Grade (if applicable):

Student's Goals (Please, include as much information as possible so that NESE can help you meet all your goals):

## NESE's TUTORING CANCELLATION POLICY:

- Please know that if you cancel your tutoring more than seven days before the start date, there will be no penalty for cancellation.
- If you cancel your tutoring fewer than seven days before the start date, please understand that you will be charged for two hours' worth of tutoring.
- Please know that by completing this form, you are accepting the terms of NESE's Tutoring Cancellation Policy.
- Please know that all tutoring students are required to take the NESE placement exam upon arrival.

## STUDENT ACKNOWLEDGEMENT:

I have read, understand and accept the policies above regarding my tutoring.

Student Signature:

Date: